



QUALITY ENHANCEMENT CELL
City University of Science and Information
Technology, Peshawar, Pakistan



Calendar for the year 2025-26

S.NO.	Activities	Dates
1	Initiation of Yearly Progress Report with the approval of Hon. Vice Chancellor	Third week of November,2025
Self-Assessment Reports		
2	Preparation of Institutional Performance Enhancement Report (IPER) as per PSG 2023	First week of October,2025
3	Initiating SARs of the program as per Target from HEC	Second week of December,25
4	Formation of Program Teams for SARs	December till January,2026
5	Awareness Seminar for the Program Teams and presenting last cycle's ATs recommendations for data collection and visits 24-25 ATs	First Week of February,2026
6	Completion of SARs by Program Teams	End of April
7	Approval of Assessment Team by Hon. Vice Chancellor	First Week of May,2026
8	Scheduling of Assessment Teams Visits	Third Week of May,2026
9	Exit Meeting of Assessment Teams	First week of June 2026
10	Winding up the process of SARs by communicating recommendations and follow ups to the departmental heads	Mid of June
Program Review		
11	Initiation of MS/MPhil/Equivalent and PhD Program Review/ PREE	First Week of November ,25
12	Awareness seminar on MS/MPhil/Equivalent and PhD program review for the departmental focal persons also providing last year's recommendation and gathering the data for the visit	Mid of November,25
13	Submission of required data by focal persons	End of December,25
14	Arranging Program Review by inviting External Examiner outside the University	Mid of January,26
15	After Visit, preparing Action plan on the recommendations made in program review	First week of February,26
16	Final term Scripts Review	December,25
17	Institutional Quality Circle	December,25

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DIRECTOR
Quality Enhancement Cell
City University of Science & IT
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Institutional Performance Evaluation		
16	RIPE documents submission	First week of January,26
17	Awareness Seminar on RIPE to the respective team	Second week of January,26
18	Gathering data on RIPE standards and data (University wide data) across board including last year's recommendation review	Mid of January to end of February,26
19	Approval of the RIPE evaluation committee from Hon. Vice Chancellor	First week of March,26
20	Arranging RIPE Visit	End of March,26
21	Preparing Action plan post visit	First week of April,26
22	Filling the Yearly Progress Review proformas and validating YPR data complete through proformas	End of June,26
23	Submission of Yearly Progress Review to HEC	On or before the deadline in July,26
24	Gathering and follow-up for the compliance on the recommendations made by the external examiners in ATs visit, RIPE, and Program Review.	First week of August till end of June,26
25	Planning of Accreditation visits and QEC to facilitate accreditation visits	Varies department to department
26	Attending meetings of all statutory bodies and other meetings	Throughout the year
27	Plagiarism Checking for undergraduate, graduate plagiarism re-check	Throughout the year
28	Conducting and attending Workshop/Seminars in other HEIs	As scheduled
Budget of QEC		
29	On demand from finance department by providing budget for the year 2024-25	April,26
Targets of Continuous Quality Improvement		
30	<p>Corrective Actions</p> <p>a. Action taken on the online feedback survey reports of</p>	<p>February,2026- March- April 2026</p>

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	<ul style="list-style-type: none">c. Teacher's Evaluation by Studentd. Graduating Student Surveye. Alumni Surveyf. Employer Surveyg. Course Evaluation by Teacher	
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